

# Example LOGPAC Checklist

The following is a example checklist for company supply sergeant/section sergeants that is required for every LOGPAC:

## 1. Actions prior to departing FLD TRNS.

- ☐ Check w/TAMMS/PLL for any CL IX parts that need to be picked up.
- ☐ Check w/commo for any radios that have been fixed or parts that need to be picked up.
- ☐ Ensure support is aware of any CL IV requested by units.
- ☐ Ensure requested CL III package is on trailer.
- ☐ Ensure DFAC has proper headcount. Make adjustment for any changes.
- ☐ Ensure ration breakdown is correct (milk, mermite, utensils, coffee). Utilize DFAC checklist!!!
- ☐ Ensure your water buffalo is hooked up and topped off.
- ☐ Line up in order. Ensure fuelers know whom to follow.
- ☐ Ensure you are using the proper lighting. Service drive only during training events, outside of the training area. In a tactical environment, use stoplights during the day and blackout drive with chem lights on the backs of all vehicles at night. Check vehicle markings for troop packages.

## 2. Actions at the LRP.

- ☐ CSS overlay (ensure everyone has one).
- ☐ Next LOGPAC location and time.
- ☐ Exchange LOG reports.
- ☐ Verify requests on LOG reports w/1SGs.
- ☐ Verify 1SGs know about attachments and include in their headcount.
- ☐ Discuss any class of supply problems.
- ☐ Verify turn-around time for LOGPAC (3 HR standard).
- ☐ Verify personnel status, such as leave, rear, and AWOL.
- ☐ Discuss with 1SGs if religious support is needed within next 24 hours.
- ☐ Address any specific medical problems that occur in troop. Coordinate, contact, or evacuate to PA.
- ☐ If combat operation is to occur, conduct rehearsal of CSS portion or operation at LRP 30 minutes prior to LOGPAC.
- ☐ Discuss any other logistics issues that occur within battalion.

## 3. Actions before leaving unit assembly area.

- ☐ Ensure you have collected all 5988's. Check w/PSGs.
- ☐ Check w/PSG and mechanics for any POL package products they might need on the next LOGPAC.
- ☐ Check with your TOC for any CL IV requirements.
- ☐ Check with commo for anything they need to turn in.
- ☐ Check with 1SG for any changes in headcount.
- ☐ Ensure platoons have water cans filled.
- ☐ Ensure all trash is bagged and tied.
- ☐ Ensure all utensils are gathered up.
- ☐ Give 5988Es to senior maintenance sergeant at LRP.

## 4. Actions upon returning to field trains.

- ☐ Return all mermite, juice jugs, and utensils to mess hall.
- ☐ Ensure all trash bags are tied and thrown on trash truck.
- ☐ Give any changes in headcount to DFAC.
- ☐ Give commo any radios.
- ☐ Inform support of any CL IV requirements for next LOGPAC.
- ☐ Ask DFAC if they need any water before convoy leaves to resupply.

## EXAMPLE FIELD TRAINS BATTLE RHYTHM DURING MISSION PREP DAY

0500	GREEN 2 to battalion TOC
0600	GREEN 2 to FSB S3, FM, and hardcopy
0615-0645	Stand-to
0630	Shift 1 assumes FTCP duties
0700	Daily work priorities
0700-730	LOGPAC meeting
0730-UTC	FSB key leader meeting, FSB TOC
0730-1200	100 percent PMCS of all vehicles; report deadlines to motor sergeant
0730-1300	Support platoon and supply sergeants resupply and upload vehicles
0800	PLL clerks drop disks and receive/separate/palletize parts
0900	Supply sergeants backhaul trash to FSB dumpsters
0930	Supply sergeants refill water trailers at FSB water point
1130	Supply sergeants load class IX (if any)
1200	Supply Sergeants load class I
1230	Shift 1 assumes FTCP duties
1300-1330	LOGPAC OPORD, FTCP
1400	LOGPAC SP
1600	LOGPAC at LRP
1600	RED 1 to battalion TOC
1600-1900	LOGPAC at companies
1700	GREEN 2 to battalion TOC
1800	GREEN 2 to FSB, FM only
1800-UTC	FSB key leader meeting, FSB TOC
1830	Shift 2 assumes FTCP duties
1900	LOGPAC at LRP
1900-2000	Resupply FARP and UMCP M978s from LOGPAC remains
2200	LOGPAC resupply class III at fuel transfer point
2300	LOGPAC at field trains
0000	Frequency change all nets
0030	Shift 1 assumes FTCP duties

NOTE: Battle rhythm includes platoon/section continuous personnel rhythm management: 33 percent security, 33 percent mission preparation, and 33 percent rest plan/hygiene.

## **EXAMPLE FIELD TRAINS BATTLE RHYTHM DURING MISSION EXECUTION DAY**

0500	GREEN 2 to battalion TOC
0600	GREEN 2 to FSB S3, FM, and hardcopy
0615-0645	Stand-to
0630	Shift 2 assumes FTCP duties
0700	Daily work priorities
0700	DFAC lines MASSCAL trucks in column facing exit for immediate movement, if called
0730-UTC	FSB key leader meeting, FSB TOC
0730-1200	100 percent PMCS of all vehicles; report deadlines to motor sergeant
0730-1300	Support platoon and supply sergeants resupply and upload vehicles
0800	PLL clerks drop disks and receive/separate/palletize parts
0830-0900	Field trains tenant/LOGPAC meeting at FTCP
0900	Supply sergeants backhaul trash to FSB dumpsters
0930	Supply sergeants refill water trailers at FSB water point
1130	Supply sergeants load class IX (if any)
	Supply sergeants load class I
1230	Shift 1 assumes FTCP duties
1300-1330	LOGPAC OPORD, FTCP
1400	LOGPAC SP
1600	LOGPAC at LRP
1600	RED 1 to battalion TOC
1600-1900	LOGPAC at companies
1700	GREEN 2 to battalion TOC
1800	GREEN 2 to FSB, FM only
1800-UTC	FSB key leader meeting, FSB TOC
1830	Shift 2 assumes FTCP duties
1900	LOGPAC at LRP
1900-2000	Resupply FARP and UMCP M978s from LOGPAC remains
2200	LOGPAC resupply class III at FSB
2300	LOGPAC at field trains
0000	Frequency change all nets
0030	Shift 1 assumes FTCP duties
TBD	FTCP declares MASSCAL over FM
	-1SG provides command and control vehicle and guides to MASSCAL Grid TB
	MASSCAL retrieval complete; trucks returned to DFAC, maintenance, and S1 control PERSREP to troops moves to LRP; SOP is next LOGPAC
	-S1 establishes DOW tent
	-S1 establishes PERSREP tent
	-S1 NCOIC supervises DOWs/replacements
	-Replacements conduct KP and police calls, as necessary
	-RTDs load on company supply truck
	-RTDs returned to company 1SGs at LRP or taken to FAS/MAS for troop pickup

NOTE: Battle rhythm includes platoon/section continuous personnel rhythm management: 33 percent security, 33 percent mission preparation, and 33 percent rest plan/hygiene.